



Alfredo Gei, M.D., P.A.

**HOUSTON CENTER FOR MATERNAL FETAL MEDICINE**

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**INSTRUCTIONS ON HOW TO REGISTER FOR YOUR  
APPOINTMENT**

- Before scheduling an appointment with our office, please ensure you're referring physician has faxed us your referral and your medical records.
- Then call our office and schedule your first appt. We will need your full name, address, x 2 contact phone numbers, an active email address and your insurance information to schedule your appt.
- Once your appt has been scheduled, you will receive a confirmation email of your appt date and time along and further instructions on how to complete your registration process.
- You will then need to go to our website through your email, enter your user ID and password **and complete "My Health Record."** **This is a mandatory step that will be required for registration prior to you appt.** By doing so, this will create your electronic medical record and allow you to access and communicate through our patient portal.

Step 1: Log on to our patient portal via your email or go to [www.drgei.com](http://www.drgei.com).

Step 2: At the home page, enter your username, password and date of birth. Please review and edit your "Personal Information" and click submit.

Step 3: Under the brown banner, click on the "My Health Record" tab to complete.

Step 4: The "My Health Record" must be 100% completed.

Step 5: Please call our office at (281) 941-2237 with any questions.